

**KINGSMILL HOMEOWNERS ASSOCIATION**

P.O. Box 361834  
Melbourne, FL 32936-1834

The annual homeowners association meeting was called to order at 7:01 PM on 15 Feb 2018 by President Karen Sitlington. The following board members were present:

Karen Sitlington – President  
Dennis Thompson - Secretary  
Jim Teele – Treasurer  
Susanne Kvasnok – Director  
Debra Pendergast – Director

There were 10 other people present.

The minutes of the Nov 2017 and Jan 2018 meeting were read and approved.

**TREASURER'S REPORT**

Treasurer's report was read and approved. Jim Teele provided a bank statement showing transactions on the account. Checking balance was \$94,190.00. Savings balance was \$6,373.62.

Checks deposited were \$4,920.00.

94 (29%) homeowners still owe 2018 dues.

Two estoppel certifications have been received.

**OLD BUSINESS**

Diane Bencze met with city traffic department about installing reflectors on the median at the entranceway. City will install at their expense. This is to curb people running into the flower beds in the median.

Fence cleanup is 98% complete. Fence permit was issued and posted on 15 Feb. A deposit was given to the fence contractor. Work to begin on 19 Feb.

Sprinkler company inspected the sprinkler system and stated it is functioning properly.

There is no update on the north end drainage project.

Jim Teele will take the sign to Tampa for repairs. There was a motion and second to test the sign for 90 days after re-installation. Motion carried.

The lock on the east retention pond was put back on the fence 15 Feb.

## **NEW BUSINESS**

Motion and second that the President and Treasurer both sign all checks. Motion carried. Jim and Karen to meet at the bank on 17 Feb to sign the signatory cards.

Motion and second to purchase Quickbooks for bookkeeping purposes. Motion carried.

Motion and second to approve the website improvement proposal. Motion carried.

Motion and second for Karen to get with Myers about the pond bank brush. Motion carried.

Jim provided information from the Tankel Law Group.

## **CLOSING**

The next meeting was scheduled for 15 Mar 2018 at Beef O'Bradys. The meeting was closed at 8:24 PM by Karen Sitlington.

Respectfully Submitted  
Dennis Thompson, Secretary