

KINGSMILL HOMEOWNERS ASSOCIATION

P.O. Box 361834
Melbourne, FL 32936-1834

The board of directors meeting was called to order at 7:00 PM on August 22, 2018 by President Karen Sitlington. There following board members were present:

Karen Sitlington – President
Irene Baldwin - Secretary
Jim Teele – Treasurer (Absent)
Susanne Kvasnok – Director
Debra Pendergast – Director

There were 11 others present.

The minutes of the July 19, 2018 meeting were read and approved.

TREASURER’S REPORT

Treasurer’s report was read and approved.

OLD BUSINESS

Tankel – Status of Declaration – Karen Sitlington gave update of Affidavit notarized and sent to Tankel. Package sent to state.

Quick Book Status – Irene researched CPA’s and was referred to Mr. Brown a Quickbook Pro Advisor for 20+ years. Mr. Brown’s fee to setup Kingsmill Accounting is a substantial savings than a CPA firm. He has experience with HOA Accounting, Karen motioned to pay Mr. Brown for a one time setup/hourly rate. All other Board Members present seconded – Motion carried.

Welcome Package – Irene stated she started package but has not completed. Jim gave Irene list of 4 new homes owners – Package/Letter to be sent by end of August.

NEW BUSINESS

2019 Board Positions – Open to homeowners who are interested in joining the board, at the Annual Meeting in October. Notice will be placed on website, nominations are due by September 19, 2018.

Entry Sign – Completion of Entry sign done. Open discussion of types of messages and posting schedule held.

GOOD & WELFARE

Discussions of:

Violations and letters be sent

Alligator still present in West Retention Pond

Code Enforcement – Call City for issues Inside Kingsmill

Call County for issues Outside Kingsmill

Benches for Park

Plants/Trees for East Park and Front Entry

CLOSING

The next meeting was scheduled for 20 September 2018 at Beef O'Bradys. The meeting was closed at 8:12 PM by Karen Sitlington.

Respectfully Submitted
Irene Baldwin, Secretary