

KINGSMILL HOMEOWNERS ASSOCIATION

P.O. Box 361834
Melbourne, FL 32936-1834

The board of directors meeting was called to order at 7:04 PM on Wednesday, October 24, 2018 by Secretary Irene Baldwin. There following board members were present:

Irene Baldwin - Secretary
Jim Teele – Treasurer
Susanne Kvasnok – Director
Debra Pendergast – Director
Karen Sitlington – President - absent

There were 15 others present.

The minutes of the September 20, 2018 meeting were read and approved.

TREASURER’S REPORT

Treasurer’s report was read and approved.

OLD BUSINESS

Quick Book Status – Irene and Karen met with Bob Brown. The set up of Quickbooks is almost complete. Irene requested from Jim a list of the 26 homeowners who have not yet paid their dues for 2018 be sent to Bob Brown to be input into Receivables. Jim to forward list.

Retention Pond, Jim gave another brief overview for homeowners present of the work that will need to be done at the west retention pond in the upcoming years, including fill dirt, the rising cost of it, where to dump.

Landscaping - Crape Myrtels were planted at Kingsmill entrance and 3 Queen Palms were planted at East Park.

Annual Meeting Procedure Proxies were sent to all Homeowners to elect terms for Board Members.

NEW BUSINESS

Budget Update – A motion was to take line item “Retention Pond Repair” on the annual budget and move it to “Reserves” from the budget. Board approved subject to meeting with the accountant.

Check Signing Procedure – There was a motion by Irene to have a third additional “Signer” to be added to sign checks. The Secretary will be additional signer to President and Treasurer. Susanne seconded and Motion passed. This to be completed by January 2019.

Annual Meeting Procedure - Due to a different of opinion of the By-Laws, the Bi-Laws were again reviewed. The Proxies that were sent to all homeowners do not abide with the Bi-Laws and will not be used. There was a recommendation the annual meeting to be held in March of every year, at 7:30pm, per the Bi-Laws. This recommendation was motioned and approved by the Board.

Nominating Committee - Irene motioned to appoint a nominating committee headed by the Chairman who is an officer of the Board and two additional homeowners. The Board approved. Irene was appointed as the Chairman, officer of the nominating committee along with Nelly Slaughter and Dennis Thompson. They will be the Nominating Committee until the March 2019 meeting. At the March meeting a new Nominating Committee will be elected for the forthcoming year.

Florida Statutes HOA Guidelines - Dennis Thompson motioned these to be available for the Nominating Committee Members and Jim Teele seconded the motion, the Board approved.

Website update – a “Secret Ballot” form will be created and posted to the website. Homeowners can chose to print, fill out, and either bring to meeting or mail to make a nomination for the Board positions for the March 2019 meeting. The Secretary will be the only person to count votes.

CLOSING

The next meeting was scheduled for November 15, 2018 at Beef O’Bradys. The meeting was closed at 8:33 PM by Irene Baldwin.

Respectfully Submitted,
Susanne Kvasnok, Director
For Irene Baldwin, Secretary