

KINGSMILL HOMEOWNERS ASSOCIATION

P.O. Box 361834
Melbourne, FL 32936-1834

The board of directors meeting was called to order at 7:00 PM on Thursday January 17, 2019 by President Karen Sitlington. There following board members were present:

Karen Sitlington -- President
Irene Baldwin -- Secretary (late)
Jim Teele -- Treasurer
Susanne Kvasnok -- Director
Debra Pendergast -- Director

There were 13 others present.

The minutes of the November 15, 2018 meeting were read and approved.

TREASURER'S REPORT

Treasurer's report was read and approved.

OLD BUSINESS

Status of Quickbooks Financial Statements - Karen will get thumb drive for Jim to set up and start using Quickbooks as the HOA accounting program to produce financial statements.

Annual Meeting procedure and deadlines - Annual meeting in March is open to all homeowners and is for nominating anyone interested in becoming a board member. Cover letter and nominating form will be sent to all homeowners via e-mail or USPS. Deadline for mailing is February 15, 2018.

Suggestion to also note meeting on our website, face book page and newsletter.

NEW BUSINESS

Fencing Repairs - Several homeowner have contacted Karen stating the chain link fencing behind home are damaged and need repair. Karen walked the retention ponds and found some of the damaged is the HOA responsibility, but gate damage is the homeowner's responsibility. Also found damage to the fencing at both East and West parks. Recommended to contact Fence Company and have repairs made. Seconded by all board members present.

Year End Review - Karen stated we need to have a year end review and motioned to use Charles Alia CPA for a fee of \$500, seconded by Irene Baldwin and Susanne Kvasnok
Jim stated he paid the HOA liability insurance.

Future Repairs - Repair Ditch on Lake Washington Rd. and Front Walls
Irene Baldwin Resigned as Secretary

CLOSING

The next meeting was scheduled for February 21, 2019, 7:00PM at Beef O'Bradys. The meeting was closed at 8:10 PM by Karen Sitlington.

Respectfully Submitted